



## **Import Customs Guide Equatorial Guinea**

Information from FIDI Middle East & North Africa

# Import Customs guide Equatorial Guinea



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The FAIM label is your global assurance for a smooth, safe and comprehensive relocation process.

GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<p><b>Removal Goods</b></p>	<ul style="list-style-type: none"> <li>▪ Packing list in French or Spanish.</li> <li>▪ Copy of valid passport.</li> <li>▪ Original B/L (Seaway bill is better) or AWB.</li> <li>▪ Detailed valued inventory in French or Spanish, dated, and signed by the shipper.</li> <li>▪ Invoice for the electrical items less than 6 months old.</li> <li>▪ Original certificate of transfer, done on the employer's letterhead IN SPANISH, with date of start of contract in Malabo.</li> <li>▪ Move certificate delivered by the City Hall at origin.</li> <li>▪ Note: If one of these documents misses: 62% D&amp;T on the CIF value.</li> <li>▪ RETURNING CITIZENS:                             <ul style="list-style-type: none"> <li>▪ Change of residence certificate, passport copy and detailed valued inventory list, stamped and signed by the consulate of Equatorial Guinea in the origin country.</li> <li>▪ Packing List, AWB, BL/SWB, letter end of mission signed, stamped and dated by the employer.</li> <li>▪ Note: If one of these documents misses: 62% D&amp;T on the CIF value.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ DIPLOMATS:                             <ul style="list-style-type: none"> <li>▪ Note that the duty-free certificate (diplomatic franchise) is required to clear the shipment. Depending on the Embassy or Int'l organization, it takes about 10-15 days to get the franchise.</li> <li>▪ Demurrage and storage charges will occur if your removal agent does not receive all the required documents at least 2 weeks before the shipment's arrival.</li> </ul> </li> <li>▪ RETURNING CITIZENS and non-oil workers:                             <ul style="list-style-type: none"> <li>▪ Will have to pay 10% taxes on the CIF value to the Ministry of Trade.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Used HHG's are NOT duty free in Equatorial Guinea for returning residents, returning diplomats and people coming to work in Equatorial Guinea except those working for oil companies and companies that have a protocol agreement with the government in which an exemption of duties is clearly stipulated.</li> <li>▪ Purchase invoices, clearly identifying electrical items, date year and place of purchase, are needed.</li> <li>▪ The attendance of shipper is not required for import customs clearance.</li> <li>▪ Taxes:                             <ul style="list-style-type: none"> <li>▪ None for diplomats and oil workers.</li> <li>▪ 10% on all used HHG based on the CIF value (declared value as per valued inventory list + 31% of this value) to the Ministry of Trade.</li> <li>▪ +62% for customs</li> <li>▪ 62% on any car.</li> <li>▪ 30% for food (no tax if reasonable quantity).</li> <li>▪ 110% for alcohol or tobacco (no tax if reasonable quantity).</li> </ul> </li> </ul>

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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
<b>Prohibited Items</b>		<ul style="list-style-type: none"> <li>▪ Firearms, ammunitions, knives are submitted to authorisation from territorial administration.</li> <li>▪ Drugs.</li> <li>▪ Pornography, defamatory, obscene publications.</li> <li>▪ Alcohol, only the mention “fond de cave” is acceptable and duty free (max 20 bottles).</li> <li>▪ Army-like clothing.</li> <li>▪ Books, movies relating to wars or terrorist events.</li> <li>▪ Binocular, High Tech Camera.</li> </ul>	
<b>New Furniture and Household Goods</b>	<ul style="list-style-type: none"> <li>▪ Commercial invoice.</li> <li>▪ Packing list.</li> <li>▪ Copy of Ocean/Airway Bill of Lading.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Subject to customs duty and tax: 10%+52%.</li> </ul>	
<b>Motor vehicles - ALL CARS</b>	<ul style="list-style-type: none"> <li>▪ Original B/L or AWB.</li> <li>▪ Copy of passport.</li> <li>▪ Job transfer letter.</li> <li>▪ Car registration documents.</li> <li>▪ Purchase invoice / sale certificate.</li> <li>▪ Insurance documents.</li> <li>▪ Technical control inspection.</li> <li>Photos of the vehicle (brand, model).</li> </ul>	<ul style="list-style-type: none"> <li>▪ If the vehicle is not loaded in a container, authorisation from the Ministry of Mines in Equatorial Guinea and Authorisation from the Port authorities must be obtained before shipping from origin port. No shipping without these authorizations! Ask your destination agent for assistance.</li> <li>▪ The OBL/SWB must show Chassis Number, Cubic Capacity, year of manufacture, brand and model.</li> <li>▪ No D&amp;T (10%+51.9%) for diplomats or tax exempted organizations (the organization has to prove to the destination agent the tax exemption).</li> </ul>	



## The FIDI Global Alliance

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