



# Import Customs Guide **Kyrgyzstan**

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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
Removal goods	<ul style="list-style-type: none"> <li>▪ <u>Non-residents</u> <ul style="list-style-type: none"> <li>▪ Passport copy.</li> <li>▪ Valid diplomatic card copy, if applicable.</li> <li>▪ Local visa copy (visa must be valid on shipment's arrival date).</li> <li>▪ Document copy with Individual Identification Number (INN).</li> <li>▪ Employment confirmation on letterhead of employer (sample provided by your local agent) - 3 originals.</li> <li>▪ Notarized power of attorney (or power of attorney on letterhead of employer) for your local agent to handle customs process (sample provided by your local agent) - 3 originals.</li> <li>▪ Notarized power of attorney (or power of attorney on letterhead of employer) for rail terminal handling, if applicable (sample provided by your local agent) - 2 originals.</li> </ul> </li> <li>▪ Customs brokerage agreement (provided by your local agent) – 2 originals.</li> </ul>	<ul style="list-style-type: none"> <li>▪ The State Committee for National Security (SCNS-KR) permission must be obtained for electronic appliances. Obtaining of SCNS permission costs @ EURO 80 / USD 100 Storage at customs bonded warehouse applies at actual as per receipt.</li> <li>▪ Import customs declaration may be submitted and customs clearance started only upon receipt by the Customs Committee of customs fee paid to its account. Normally import customs clearance requires approx. 4-5 working days for non-diplomatic shipments &amp; 3-4 working days for diplomatic shipments, provided that all documents are in order.</li> <li>▪ Additional import charges related to customs duties, fee and VAT, airport/terminal storage charges, if any, should be pre-paid by consignee and are charged additionally to destination services rate. Receipts copies in Russian or English are presented upon request.</li> <li>▪ Difference, if any, in exchange rate of CIF value currency in USD/EURO to local currency, Kyrgyz Som (KGS), on</li> </ul>	<ul style="list-style-type: none"> <li>▪ Import of used household goods and personal effects to Kyrgyzstan is subject to payment of import customs duty, fee and VAT according to legislation &amp; official tariff of the Kyrgyz Republic. They are charged basing on CIF value - cost, insurance, freight value - listed in waybill &amp; other shipping documentation that arrives with the shipment, i.e. cost of transportation in rated waybill or carrier's invoice / confirmation letter + real customs value of goods declared by the owner in detailed valued inventory or invoice that arrived with the shipment.</li> <li>▪ Customs value of goods may be lower than for insurance purpose but should be realistic to be accepted by customs officers: <ul style="list-style-type: none"> <li>▪ Customs fee @ KGS 0.4% of the customs value for 1 declaration</li> <li>▪ Customs duty @ 0-20% of CIF value per kg-net weight (depending on origin &amp; commodity of goods).</li> </ul> </li> <li>▪ Customs VAT @ 12% of CIF value + customs duty + customs fee.</li> </ul>

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	<ul style="list-style-type: none"> <li>▪ <u>Residents</u> <ul style="list-style-type: none"> <li>▪ ID card copy.</li> <li>▪ Notarized power of attorney for your local agent to handle customs process (sample provided by your local agent) - 3 originals.</li> <li>▪ Notarized power of attorney for rail terminal handling, if applicable (sample provided by your local agent) – 2 originals.</li> <li>▪ Employment confirmation on letterhead of employer (sample provided by your local agent) - 3 originals.</li> </ul> </li> <li>▪ Customs brokerage agreement (provided by your local agent) - 2 originals.</li> </ul>	<p>submission date of preliminary customs declaration vs. date of actual shipment's arrival &amp; customs clearance, should be paid prior to customs release.</p>	<ul style="list-style-type: none"> <li>▪ Customs charges can be only estimated by your local agent, exact cost is assessed only during the customs clearance process.</li> <li>▪ As import customs charges are based on declared in shipping documents value, please do not enclose to a shipment any insurance or other documents with high value of goods.</li> <li>▪ At any import of shipment it is necessary to request from the client a notice of confirmation of the use in the declared needs and purposes of the imported products that are subject to mandatory conformity assessment in the customs territory of the Eurasian Economic Union, in respect of which when placed under customs procedures does not require confirmation of compliance with technical regulation measures.</li> </ul>
	<ul style="list-style-type: none"> <li>▪ 2. Documents to be submitted by origin / booking agent:</li> <li>▪ Packing list in Russian and English with detailed description, quantity &amp; weight of each carton. General description such as kitchenware, bath items, garage stuff is unacceptable. Items need to be defined as much as possible (i.e. 3 ceramic pots, 18 spoons, 2 Teflon pans, 7 bathroom towels, 4 toothbrushes, one set of screwdrivers, etc.). Description of electronics should contain manufacturer's name, make or model, serial number.</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪</li> </ul>

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	<ul style="list-style-type: none"> <li>▪ Rated Waybill or shipping cost listed in carrier's invoice or confirmation letter.</li> <li>▪ All documents must be readable. Information provided in documents must be true and correct. All information in documents must be identical, no weight / value or other discrepancies are allowed. Every instance of discrepancy or unclear entries will cause delays and hold of the cargo by the customs authorities.</li> <li>▪ Customs Authorities may request any additional info and/or document at own discretion.</li> <li>▪ Collection of documents for import customs clearance &amp; calculation of estimated import customs duty, fee &amp; VAT can be started only upon receipt of detailed valued packing list, passport &amp; valid visa copies of the owner, final rated waybill, actual documented shipping cost and contact details of consignee at destination.</li> </ul>		

## Electronics

The State Committee for National Security (SCNS-KR) procedure for import of electronics:

- Application for SCNS permission lists model, make, serial number of electric appliances.
- Copies of above mentioned documents, waybill & inventory must be enclosed to application.
- Permission is granted within average 12-14 working days.
- List of major items requiring SCNS permission:
  - Computer, laptop, pc (desktop processor)
  - All-in-one-desktop computer
  - Computer parts (including keyboard, mouse, memory card, etc.)
  - Printer
  - Copy/Xerox machine
  - Scanner
  - VHS-player, Video-recorder
  - DVD-player
  - Home theatre/cinema
  - Stereo-system, subwoofer
  - Tape recorder
  - Juke-box
  - CD-player, MP3 player, iPod, etc.
  - Telephone
  - Alarm system, security camera
  - Amplifier
  - Radio transmitter, Hi-Fi devices, walkie-talkie
  - Navigators
  - Camera, web-camera, flash gun, lens
  - Video-recorder
  - Laser equipment (i.e. laser pointer)

		<ul style="list-style-type: none"> <li>▪ IPOD, IPAD</li> <li>▪ Hard disk</li> <li>▪ Wi-Fi router</li> <li>▪ Mobile phone, tablet</li> <li>▪ Modem, router</li> <li>▪ Cordless phone</li> <li>▪ Remote control</li> <li>▪ Memory card (flash drive, etc.)</li> <li>▪ MFP (multifunction device)</li> <li>▪ Baby monitor</li> <li>▪ Quadcopter, drone</li> <li>▪ Headphones</li> <li>▪ Other wireless or Bluetooth equipment</li> <li>▪ ... (upon request)</li> </ul> <ul style="list-style-type: none"> <li>▪ SCNS permission is required for all above electrical appliances, however you should mention model, name of manufacturer.</li> </ul>	
<b>Carpets, paintings, musical instruments, objects of art, antique items, large souvenirs and other artefacts</b>		<ul style="list-style-type: none"> <li>▪ For future export of such items, you would need proof of their import. For this purpose, please prepare list of items with their details, i.e. name of author, artefact name, metric dimensions, material, description, value, year of production, photo</li> <li>▪ Musical instrument should be accompanied by its original passport.</li> <li>▪ Such items must be clearly and properly described in the packing list.</li> </ul>	
<b>Not recommended Items</b>	<ul style="list-style-type: none"> <li>▪ Electronics requires import permission from the State Committee for National Security which takes approx. 12-14 working days.</li> <li>▪ Import permission for the following items: satellite antenna or GPS-navigator (including radio-electronic equipment</li> </ul>		<ul style="list-style-type: none"> <li>▪ Household goods shipment will be declared as "used household goods" as opposed to commercial cargo. Household goods shipment should not contain new items.</li> </ul>

	and (or) high-frequency devices for civilian use, including those built-in or included in other goods, as well as radio-electronic equipment for various applications for transmitting or receiving voice, image, data and (or) other types of information) requires import permission from Radio Frequency Control Department that takes approx. 12-14 working days.		
<b>Prohibited items</b>		<ul style="list-style-type: none"> <li>▪ New items</li> <li>▪ Cash</li> <li>▪ Food items (including dry, canned fish and meat food, spices).</li> <li>▪ Jewelry, precious stones, other high value items, sets &amp; collections</li> <li>▪ Articles made of precious metals (gold, silver), including silverware</li> <li>▪ Beverages, alcohol beverages.</li> <li>▪ Weapons, ammunition</li> <li>▪ Toxic / Radioactive materials</li> <li>▪ Flammables</li> <li>▪ Pornography</li> <li>▪ Religion information or items</li> <li>▪ Rare animals &amp; birds species, skins, horns</li> <li>▪ Stuffed animals &amp; birds</li> <li>▪ Books older than 50 years</li> <li>▪ Used tires</li> <li>▪ Plant</li> <li>▪ Soil</li> <li>▪ Any equipment, containing Freon</li> <li>▪ Printing/Audio/Video materials which are prohibited for import into Kyrgyzstan: <ul style="list-style-type: none"> <li>▪ Printing/Audio/Video materials with extremism &amp; terrorism info</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>▪ Import of alcohol is not allowed, 3 liters allowed only for diplomats.</li> </ul>

	<ul style="list-style-type: none"> <li>▪</li> </ul>	<ul style="list-style-type: none"> <li>▪ Printing/Audio/Video materials with pornography</li> <li>▪ Printing/Audio/Video materials with propaganda about elections &amp; referendums, violation of laws of participants of the Customs Union</li> <li>▪ Printing/Audio/Video materials with propaganda of Nazi symbols &amp; attributes, and/or symbols &amp; attributes which are like Nazi</li> <li>▪ Printing/Audio/Video materials with any info, which can cause harm to politic, economic interests of Kyrgyz Republic, its state security, health &amp; morals.</li> </ul>	
<b>Pets</b>	<ul style="list-style-type: none"> <li>▪ International Veterinary Certificate</li> <li>▪ Vaccination certificate.</li> <li>▪ Copy of original International passport of a pet.</li> <li>▪ Import Health Certificate Form 15 (if vet. Passport is not available)</li> <li>▪ Invoice for pet (owner's data &amp; complete information about pet, i.e. name, colour, quantity, country of origin, purchasing value).</li> <li>▪ Ticket of the owner (only for importing accompanied pets).</li> <li>▪ Power of Attorney (if pet is unaccompanied; should be issued in Kyrgyzstan).</li> <li>▪ Passport copy , IIN and Visa copy of the owner of pet.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Import of pets is restricted. Import of some pets (especially birds) from certain countries is prohibited or leads to long-term quarantine. Please check current regulations with your local agent well in advance.</li> <li>▪ For smooth import of more than two unaccompanied pets, please provide your local agent with official permission from Kyrgyzstani veterinary authorities prior to shipping a pet. Import permission should be obtained directly by consignee and may take 7-10 working days.</li> <li>▪ Pet should be vaccinated within 60-30 days before departure for proper effect &amp; reaction identification.</li> <li>▪ Documents should be verified by your local agent Customs Division &amp; local veterinary authorities minimum 10-15 days prior to pet's planned arrival date. Import customs charges will be paid during customs clearance.</li> <li>▪ Import of accompanied pets is free of customs charge.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Customs charges for animals are available upon request to your agent.</li> </ul>



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Motor vehicles	<ul style="list-style-type: none"> <li>Additional documentation requirements: <ul style="list-style-type: none"> <li>Original certificate of title (technical passport) stating the same owner of the car as shipment's consignee according to waybill. Must arrive with vehicle.</li> </ul> </li> <li>Notarized power of attorney (or power of attorney on letterhead of employer) for your local agent to handle customs process (sample provided by your local agent) - 3 originals.</li> </ul>	<ul style="list-style-type: none"> <li>Vehicles are customs cleared separately from main shipment.</li> <li>They must conform to Euro 5 standard.</li> <li>Right-side vehicles are prohibited for import to Kyrgyzstan.</li> <li>All vehicles are subject to certification (except for diplomatic vehicles).</li> <li>Beside customs charges (duty, fee, VAT) some vehicles are subject to also excise- duty as per customs tariff (see details below).</li> <li>Auto cars, motor cycles and other vehicles like Jet ski, water scooter, yacht, etc. can be imported on temporary import basis subject periodic dues @ 3% from total amount of customs duty, VAT paid monthly. Please see details in "regimes" paragraph.</li> <li>After customs release vehicle should be registered with MREO "Department of Registration of Vehicles and Drivers of the State Registration Service under the Government of the Kyrgyz Republic" by presenting original import customs declaration. If owner is a diplomat, his vehicle should be registered first with the Ministry of Foreign Affairs of Kyrgyzstan and relative registration card should be issued. After checking hi-jacking</li> </ul>	<ul style="list-style-type: none"> <li>Customs charges: <ul style="list-style-type: none"> <li>The cost of payments and duties for a car depends on the car model, year of manufacture, size and type of engine. More detailed information will be provided upon request for each specific request.</li> </ul> </li> </ul> <p>Customs authorities can evaluate a vehicle as of higher value according to present Customs Commodity Register and database as vehicles are subject to conditional prices. Customs value for vehicles is based by Customs Authorities on the value of the same last imported vehicle according to customs data. Due to conditional prices for vehicles customs charges for vehicles cannot be advised definitely in advance, they may be changed during the customs clearance process as per request of the customs authorities. If so, whole customs process must be started all over again with additional payment of customs charges and submission of new declaration.</p>

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		records with Interpol, Department of Registration of Vehicles will issue plates and "technical passport" equal to certificate of title suitable for driving locally.	
Others	<ul style="list-style-type: none"> <li>Documents required for extension of temporary customs import:</li> <li> <ul style="list-style-type: none"> <li>Import customs declaration copy</li> <li>New consignee's visa copy</li> <li>Notarized power of attorney from consignee;</li> <li>Request from consignee's organization to extend temporary import listing required prolongation terms (since and until when)</li> <li>So-called "commitment letter" on letterhead of consignee's organization admitting obligation to re-export the goods until his paid temporary import terms &amp; visa are expired.</li> </ul> </li> <li>N.B. Temporary import is advisable only for persons intending to stay in Kyrgyzstan for a few months up to one year due to complicated and time-consuming process of prolongation and periodical payments, not to mention customs penalties for non-timely prolongation of the owner's visa, temporary import regime or payment of periodical dues.</li> </ul>	<ul style="list-style-type: none"> <li>Local terminal cargo registration &amp; customs declaration requirements:</li> <li> <ul style="list-style-type: none"> <li>Surface shipment must be placed &amp; registered at customs bonded warehouse by the deadline term (maximum 30 days) according to so-called "DKD" – transit customs declaration - issued at the customs border point at entry to Kyrgyzstan.</li> </ul> </li> <li>Import customs clearance can be started only upon placement of the shipment at customs bonded warehouse and registering. For air &amp; road shipments it follows unloading &amp; waybill registration, for rail shipments - delivery of the container from rail terminal &amp; rail waybill registration.</li> </ul> <p>Customs declaration must be submitted within 4 months days upon air shipment's arrival and within 4 months since date of surface cargo registration at customs bonded warehouse.</p> <ul style="list-style-type: none"> <li>Submitted customs declaration must be processed and released within 10 calendar days upon submission.</li> <li>If declaration is not submitted within prescribed period and customs</li> </ul>	<ul style="list-style-type: none"> <li>Terminal storage charges:</li> <li> <ul style="list-style-type: none"> <li>Air - accumulate immediately upon shipment's arrival and hours are rounded to calendar days, i.e. if shipment arrives at 11:50 pm on January 1, at 12:00 am of the following day, January 2, it's already considered as being stored for one full day and 2nd storage day).</li> </ul> </li> </ul> <p>Surface - accumulate immediately upon shipment's arrival, whereas storage charges at customs bonded warehouse accumulate since registration date that may differ from arrival date. Storage charges at rail/truck terminal are separate and additional to storage charges at customs bonded warehouse.</p> <ul style="list-style-type: none"> <li>Regimes: <ul style="list-style-type: none"> <li>Free circulation regime or</li> </ul> </li> </ul>

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		<p>dues are not paid timely following are consequences:</p> <ul style="list-style-type: none"> <li>▪ official fines and penalty will be imposed on actual consignee of the shipment (owner)</li> <li>▪ shipment will be considered as contraband and will be put on hold accumulating storage charges</li> <li>▪ documents for the shipment will be passed to Customs Smuggling Department &amp; Administrative Court for further investigation</li> <li>▪ further import customs clearance will be impossible and whole shipment until the Court decision is announced</li> <li>▪ all Court processing fees will be collected from consignee prior to release of his shipment for further import customs clearance (if at all allowed).</li> </ul> <p>▪ If customs declaration was not released within set 10 days then pre-paid by consignee customs fee is cancelled and must be paid again, while new customs declaration must be submitted.</p>	<p>permanent import - whole amount of import customs charges is paid at once prior to import customs clearance process.</p> <ul style="list-style-type: none"> <li>▪ Citizens of Kyrgyzstan may import household effects on permanent import basis only, thus are liable to pay all customs charges in full.</li> <li>▪ Temporary import – possible for items imported temporarily maximum for 2 years.</li> </ul> <p>▪ For temporary import only customs fee is paid at once prior to customs clearance process. Total amount of customs duty and VAT, that would have been paid if goods were imported permanently, is split into 3% periodic dues to be paid monthly. Separate detailed valued inventory is required for temporary imported goods. Temporary import has same validity as consignee's Kyrgyzstani visa.</p> <p>No goods imported on temporary basis can be consumed, sold or given away as along with every visa extension either temporary import of exactly the same goods must be prolonged, same goods must be exported or imported on permanent import basis upon payment of the rest</p>

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			<p>amount of customs duty &amp; VAT.</p> <ul style="list-style-type: none"> <li>▪ Extending temporary import along with extending consignee's visa in fact means replacing expired visa copy in the customs archives with the newly issued visa. All related documents, such as customs declaration, inventory list, passport copy, etc. remain unchanged without any customs stamps.</li> <li>▪ The tenure of such temporary import is based on validity of consignee's diplomatic card. If consignee is diplomatic mission itself, then temporary import expires on the same date as its accreditation in Kyrgyzstan.</li> </ul>



## The FIDI Global Alliance

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